



Emergency plan checklist

Here are some questions to consider when preparing an emergency plan:

- Where is the most accessible place for your emergency supplies, particularly a first aid kit, radio and flashlight?
- Do you have a back-up plan in case you cannot access your stock of food or other supplies?
- If a disaster strikes in the wintertime, how will you stay warm?
- If you must evacuate in minutes, what will you grab? Can you quickly find personal identification, medical, financial and insurance papers; prescription drugs; inventory of valuable household goods; personal phone book; family records?
- Does every family member have an emergency contact card? Have family members keep a copy handy in a wallet, purse or backpack.
- How will you contact loved ones if separated? Pick an out-of-state contact, including that person's phone numbers and e-mail address.
- Do you know what your child's school will do in the event of a natural disaster?
- Does your employer have a disaster plan and emergency supplies on hand?
- Does your family have an escape plan in case you need to quickly leave your home?
- Have you held family drills for various types of emergencies?
- Do you have the appropriate insurance coverage on your home and belongings?
- What about your pets?

